



**MARCH 23, 2016
REGULAR MEETING
OF THE CENTRAL OHIO TRANSIT AUTHORITY
BOARD OF TRUSTEES
W. G. PORTER BOARDROOM, 33 N. HIGH STREET**

MINUTES

1. CALL TO ORDER

Chair, Dawn Tyler Lee called the meeting to order at 8:04 a.m.

2. ROLL CALL

BOARD MEMBERS PRESENT

Dawn Tyler Lee, Chair
Jean Carter Ryan
William Anthony (8:17 a.m.)
Philip Honsey
Donald B. Leach
Gina Ormond
Amy Schmittauer
Craig Treneff
Richard Zitzke

BOARD MEMBERS ABSENT

Trudy Bartley
Brett Kaufman

3. REVIEW CONSENT AGENDA

Trustees reviewed the consent agenda. No modifications were made.

4. APPROVAL OF THE MARCH 23, 2016 BOARD OF TRUSTEES MEETING AGENDA

Honsey motioned to approve the March 23, 2016 Board of Trustees meeting agenda. Zitzke seconded the motion. Motion passed.

5. APPROVAL OF THE FEBRUARY 24, 2016 REGULAR BOARD OF TRUSTEES MEETING MINUTES

Ryan motioned to approve the February 24, 2016 Regular Board of Trustees meeting minutes. Ormond seconded the motion. Motion passed.

6. COMMENTS OR STATEMENTS FROM THE AUDIENCE

There were no comments or statements from the audience.

7. PRESIDENT'S REPORT

Curtis Stitt, President/CEO, gave the President's report. He shared the story of employees at the Fields Operations Facility who surprised a 14-year-old COTA passenger with a brand new bicycle. The passenger had been riding a COTA bus that was in an accident. His bicycle, which was on the bicycle rack at the time, was damaged beyond repair. The boy's family lives more than a 30 minute walk from a COTA bus stop, so his bicycle serves as his mode of transportation to the bus, as well as to the library and his chess club. He was devastated by the loss. The vehicle that pulled out in front of the COTA bus and caused the accident fled the scene, so a claim could not be filed to replace the bicycle. A group of employees collected money to buy the boy a brand new bicycle, lights/reflectors and a lock.

Curtis Stitt gave an update on the CBUS downtown circulator. COTA celebrated 1,000,000 trips on the CBUS on Friday, March 18. The service has exceeded COTA's goals and the expectations of the community. COTA is working with a Taskforce of CBUS supporters to identify and secure long-term sustainable revenue for the CBUS. The Taskforce is not ready to make any announcements yet, but Stitt plans to present a resolution to the Board in April to maintain free fares on the CBUS.

Chair Tyler Lee said COTA received an Expy Award from Experience Columbus on the CBUS. Stitt said this is the third award. The service was honored with the 2014 Capital Crossroads & Discovery District Special Improvement District Outstanding Achievement Award. The Short North Alliance honored the CBUS with the 2015 Short North Arts District's Community Partner Award. And, most recently, the CBUS received a 2015 EXPY Award from Experience Columbus.

8. PRESENTATION(S) AND ACCOMPANYING RESOLUTIONS

Mike McCann, Director of Planning, gave a presentation on the Long-Range Transit Plan (LRTP). COTA is in the process of updating the 2012-2035 LRTP. The new draft plan will cover the years 2016-2040, and will be presented to the Board of Trustees for adoption in April. The Mid-Ohio Regional Planning Commission (MORPC) is required to update the region's Metropolitan Transportation Plan (MTP) every four years, and MORPC requests public transit agencies submit transit plans for inclusion in the MTP. McCann said a draft of the plan will be distributed to the Board next week.

9. COMMITTEES

A. PLANNING COMMITTEE, GINA ORMOND, CHAIR

Gina Ormond, Chair of the Planning Committee, gave an update from the Planning Committee meeting held on March 9. At the meeting, Mike Bradley, Vice President of Planning and Service Development, shared updates on the CMAX and NextGen projects. The committee also met with the first-place winners of Give Back Hack 2016, who are in the process of developing a real-time app. COTA officials plan to continue to meet with the group and find ways to work together.

2016-19 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH HDR ENGINEERING, INC. FOR FINAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CMAX – CLEVELAND AVENUE BUS RAPID TRANSIT (BRT) PROJECT

Mike Bradley, Vice President of Planning and Service Development, presented this resolution. He said this resolution authorizes COTA to increase the value of the contract with HDR Engineering, Inc. for the CMAX - Cleveland Avenue BRT Project by \$443,108.36 for the additional design requirements utilized in the completion of the final design and implementation of a public communication plan, from a total not to exceed \$4,409,763.00 to a total not to exceed \$4,852,871.36.

Honsey motioned to approve this resolution. Zitzke seconded the motion. Motion passed.

B. FINANCE COMMITTEE – CRAIG TRENEFF, CHAIR

Kevin Christopher, Director of Supply Management, gave the financial report. He reported that February fixed-route ridership is up by 10% and 4.6% above budget. The increase was primarily the result of more temperate weather as well as the additional weekday due to leap year.

10. CONSENT AGENDA - DAWN TYLER LEE, BOARD CHAIR

2016-20 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH OLOGIE, LLC FOR COMPREHENSIVE MARKETING AND COMMUNICATION SUPPORT SERVICES, DIGITAL STRATEGY AND SERVICE AND MARKETING RESEARCH

2016-21 - AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH LEVEL 3 FINANCING, INC. FOR TELECOMMUNICATIONS NETWORK SERVICES

Ryan motioned to approve these resolutions. Leach seconded the motion. Motion passed.

The Board reconsidered Resolution 2016-20. Ryan motioned to approve this resolution. Treneff seconded the motion. Tyler Lee abstained.

11. OTHER BUSINESS

Trustee Treneff announced that the City of Columbus has been named one of the top seven finalists among medium-sized cities from across the country in the U.S. Department of Transportation's "Smart Cities Challenge."

12. EXECUTIVE SESSION

Tyler Lee motioned to enter into an Executive Session to review and discuss the employment and compensation of a public employee pursuant to Ohio Revised Code Section 121.22(G)(1). Zitzke seconded the motion. Motion passed unanimously. Executive session ended.

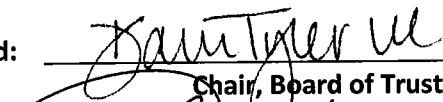
13. MEETING CALENDAR

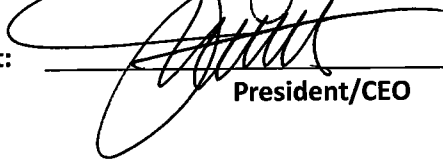
The meeting calendar was distributed with the agenda.

14. ADJOURNMENT

The meeting adjourned at 9:40 a.m.

Adopted: April 27, 2016

Signed: 
Chair, Board of Trustees

Attest: 
President/CEO