

MEETING: COTA BOARD OF TRUSTEES

DATE: WEDNESDAY, DECEMBER 18, 2019

TIME: 8:30 AM

LOCATION: WG PORTER BOARDROOM, 33 N. HIGH STREET

MEETING MINUTES

1. CALL TO ORDER

Chair Bartley called the meeting to order at 8:30 AM.

2. ROLL CALL

Board Members Present

Trudy Bartley, Chair
Craig Treneff, Vice Chair
Steven Gladman
Thomas Grote
Amy Landino
Marlon Moore
Gina Ormond
Michael Stevens
Kumi Walker

Board Members Absent

Jean Carter Ryan
Cathy DeRosa
Timothy Skinner

3. APPROVAL OF BOARD OF TRUSTEES MEETING MINUTES

Trustee Gladman motioned to approve the November 20, 2019 Board of Trustee Meeting Minutes. Vice Chair Treneff seconded the motion. Motion carries.

4. COMMENTS OR STATEMENTS FROM THE AUDIENCE

There were no comments or statements from the audience.

5. PRESIDENT'S REMARKS

Joanna M. Pinkerton, President/CEO, stated that the year of 2019 is coming to a close and it is a time to reflect. Some accomplishments of the year include the opening of the new Customer Experience Center, the new Chief Marketing and Experience Officer that will be joining the team on January 6, the successful launch of Microtransit, expanding the idea of mobility as a benefit, as well as implementing the organization's first Strategic Plan.

The Board will consider COTA's budget today. President Pinkerton stated that this budget is forward thinking that focuses on expanding services to our community. Included in this budget is increasing COTA's minimum wage to \$15 an hour.

Chair Bartley thanked the COTA Leadership team, as well as the Board of Trustees for their efforts this year to move our community forward.

6. GOVERNANCE COMMITTEE REPORT – TRUDY BARTLEY, CHAIR

Discussion of 2020 Board and Committee Meeting Dates

Chair Bartley stated that in BoardPaq, there is a draft board and committee meeting schedule for the year of 2020. We are looking at ways to be more efficient and effective and are proposing moving board and committees to every month. With this new schedule, committees can be intentional and strategic with their time. There may be times where a special meeting will need to be called.

Trustee Grote stated that he was on the United Way Board of Trustees when they went through a similar change in the committee schedule and said it was a positive change. Vice Chair Treneff stated that he agrees with Trustee Grote in shifting to the new schedule.

Trustee Landino asked about the Annual Meeting. Chair Bartley stated that this would be a discussion during the Governance Committee in January.

Trustee Ormond thinks that this would be a positive change and asked about if the staff is looking at providing Dashboards to Board Members during the off months.

Trustee Landino stated that we need to ensure that we communicate with new, incoming board members the expectations.

7. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - CRAIG TRENEFF, CHAIR

2020 Budget Presentation – Angel Mumma

Angel Mumma, Chief Financial Officer, presented the 2020 Budget to the Board of Trustees. The total operating budget is \$170 million, an increase of 8.9% over 2019. The additional expenses in this budget is in line with the guiding principles of the Strategic Plan to make investments in our people and our community. COTA will be looking at additional funding and revenue sources for next year. Staff will continue to develop the organization's roadmap in support of the Strategic Plan from both an operations and a capital projects standpoint. Some of the initiatives budgeted in 2020 may change as the roadmap is developed.

Vice Chair Treneff stated that the budget presentation was well presented and responsive to the issues that the Strategic and Operational Planning Committee raised throughout the year. He applauds Ms. Mumma and the staff on how this budget is reflective of the guiding principles of the Strategic Plan.

Trustee Moore asked about the amount of money that is appropriated for the merit increase for non-union employees. Ms. Mumma stated that she will follow-up with the specific numbers after the meeting.

Trustee Stevens applauded this budget and how it takes a firm stand in providing mobility to our community. He also appreciates taking a conservative stance on revenue projections. Trustee Ormond applauds COTA Leadership to taking a stand on the \$15 minimum wage. Trustee Walker stated that he appreciates the fact that this budget is focused on our community and customers.

RESOLUTION 2019-116 – AUTHORIZING APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2020

Trustee Stevens motioned to approve Resolution 2019-116. Trustee Moore seconded the motion. Motion carries.

8. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT - MARLON MOORE, CHAIR

Trustee Moore stated that the External Stakeholder Relations Committee did not meet during the month of December.

9. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT - MICHAEL STEVENS, CHAIR

Trustee Stevens stated that the Performance Monitoring/Audit Committee met on December 11. The committee reviewed the financials and some highlights include that fixed route ridership is up 1.4%, revenue is up 3.8% and we are .5% below budget.

The committee thoroughly reviewed all of the resolutions on the Consent Agenda.

10. CONSENT AGENDA

Trustee Gladman motions to approve the following resolutions on the Consent Agenda. Vice Chair Treneff seconded the motion. Motion carries. Trustee Stevens abstained from Resolution 2019-126 and Resolution 2019-127.

- RESOLUTION 2019-117– AUTHORIZING AN AMENDMENT TO RESOLUTION NO. 2019-80 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2019
- RESOLUTION 2019-118– AUTHORIZING A CONTRACT WITH DIESEL INJECTION SERVICE FOR THE PURCHASE OF MISCELLANEOUS CUMMINS PARTS FOR TRANSIT COACHES
- RESOLUTION 2019-119 – AUTHORIZING A CONTRACT WITH CUMMINS SALES AND SERVICE FOR THE PURCHASE OF MISCELLANEOUS CUMMINS PARTS FOR TRANSIT COACHES
- RESOLUTION 2019-120 – AUTHORIZING A CONTRACT WITH THE AFTERMARKET PARTS COMPANY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES

- RESOLUTION 2019-121 – AUTHORIZING A CONTRACT WITH GILLIG LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
- RESOLUTION 2019-122 – AUTHORIZING A CONTRACT WITH MUNCIE TRANSIT SUPPLY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
- RESOLUTION 2019-123 – AUTHORIZING ADDITIONAL EXPENDITURES FOR YEAR THREE OF THE CONTRACT WITH FIRST TRANSIT, INC. FOR TRANSPORTATION SERVICES FOR SENIORS AND INDIVIDUALS WITH DISABILITIES
- RESOLUTION 2019-124 – AUTHORIZING A CONTRACT WITH MID-CITY ELECTRIC COMPANY FOR EV CHARGING STATIONS AT THE NORTHERN LIGHTS PARK AND RIDE AND THE NORTHLAND TRANSIT CENTER
- RESOLUTION 2019-125 – AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH NEWCOMER CONCRETE SERVICES, INC. FOR PRIORITY THREE BUS STOP IMPROVEMENTS
- RESOLUTION 2019-126 – AUTHORIZING EXPENDITURES FOR THE PURCHASE OF SERVICES FROM THE COLUMBUS POLICE DEPARTMENT
- RESOLUTION 2019-127 – AUTHORIZING AN INDEFEASIBLE RIGHT-OF-USE AGREEMENT WITH THE CITY OF COLUMBUS, OHIO

11. OTHER BUSINESS

There was no other business before the Board of Trustees.

12. MEETING CALENDAR

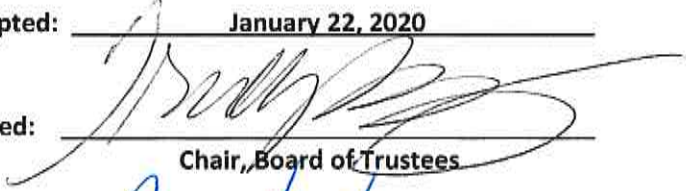
- STRATEGIC AND OPERATIONAL PLANNING COMMITTEE – JANUARY 8, 2020, 9:00 AM
- EXTERNAL STAKEHOLDER RELATIONS COMMITTEE – JANUARY 13, 2020, 9:00 AM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – JANUARY 15, 2020, 2:00 PM
- GOVERNANCE COMMITTEE – JANUARY 15, 2020, 3:00 PM
- BOARD OF TRUSTEES – JANUARY 22, 2020, 8:30 AM

13. ADJOURNMENT

Trustee Landino motioned to adjourn the meeting. Vice Chair Treneff seconded the motion. The meeting adjourned at 9:06 AM.

COTA

Adopted: January 22, 2020

Signed: 
Chair, Board of Trustees

Attest: 
President/CEO



