



MEETING: GOVERNANCE COMMITTEE

DATE: MONDAY, JULY 18, 2022

TIME: 4:00 PM – 5:00 PM

LOCATION: COTA ADMINISTRATIVE OFFICER - W.G. PORTER BOARD ROOM

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the July 18, 2022 meeting of the Governance Committee to order at 4:00 PM.

2. ROLL CALL

Board Members Present

Craig Treneff, Chair
Marlon Moore, Vice Chair
Sean Mentel, Trustee

Excused

Julie Colley, Trustee

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Trustee Moore motioned to approve the May 12, 2022 Governance Committee Meeting Minutes. Trustee Mentel seconded the motion. Motion carries.

4. NEW BUSINESS

Governance Committee reviewed and discussed the below resolution and recommended it be placed on the Consent Agenda during the July 27, 2022 Annual Board of Trustees Meeting.

- A. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH BIG STAR TRANSIT, LLC FOR TRANSPORTATION SERVICES FOR THE FRANKLIN COUNTY CORRECTIONAL FACILITY ON FISHER ROAD – JOSH ROTH, ECONOMIC DEVELOPMENT MANAGER

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

Trustee Moore shared a summary of the 2023-2027 COTA budget presentation that was given by Interim CFO Erin Delffs at the Strategic and Operational Planning Committee meeting that was held on July 11, 2022. The proposed budget has no significant changes for the previous budget. Much of the discussion focused on transferring the fleet to electric busses and the





LinkUS initiative which will move forward under the current funding. The 2023-2027 budget will be focusing on low emissions fleet, facilities, technology, development, and administration.

Governance Committee reviewed and discussed the below resolutions and recommended they be placed on the Consent Agenda during the July 27, 2022 Board of Trustees Meeting.

- A. RESOLUTION 2022-XX – AUTHORIZING A SECOND AMENDMENT & EXTENSION TO AN AGREEMENT WITH THE CITY OF WESTERVILLE FOR THE CONTINUATION OF THE COTA PLUS OPERATING ZONE
- B. RESOLUTION 2022-XX – AUTHORIZING AN AMENDMENT W/THE SHORT NORTH ALLIANCE OF COLUMBUS, OHIO FOR THE SHORT NORTH C-PASS PILOT PROGRAM

Governance Committee reviewed and discussed the below resolutions and recommended they be placed on the Regular Agenda during the July 27, 2022 Board of Trustees Meeting.

- C. RESOLUTION 2022-XX – AUTHORIZING A REVISED FARE STRUCTURE
- D. RESOLUTION 2022-XX – AUTHORIZING THE ADOPTION OF THE 2023-2027 CIP

6. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SEAN MENTEL, CHAIR

The External Stakeholder Relations Committee meeting was held on July 12, 2022. Trustee Mentel shared an overview of the presentation given by COTA employee Jana Davis, Diversity & EEO Administrator, on COTA's Employee Resource Groups, otherwise known as ERGs. In 2019, COTA launched its first ERG, providing a space for Veterans and allies. Since then, COTA has launched four more ERGs including working parents, African American, women focused and LTBTQIA+ employees and allies.

In 2021, COTA's ERGs engaged in more than 80 community enrichment, volunteer, and group wellness activities. COTA's ERGs continue to grow each year, developing new programs, events, and opportunities to empower one another and our greater Central Ohio community.

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – ERIN DELFFS, INTERIM CHIEF FINANCIAL OFFICER

COTA Interim CFO, Erin Delffs (in Trustee Colley's absence), shared an overview of the Performance Monitoring/Audit Committee report presented during that Committee's regular meeting on Monday, July 11, 2022. In his overview, Erin presented that the Performance Monitoring/Audit Committee reviewed and discussed the below resolutions and recommended they be placed on the Consent Agenda during the July 27, 2022 Board of Trustees Meeting.

- RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH COMPUTER AID, INC. CYBERSECURITY SERVICES AND STAFFING





- RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH LUMIN-AIR, LLC FOR BUS AIR DISINFECTION SYSTEMS
- RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH GOODYEAR TIRE & RUBBER COMPANY FOR TIRE LEASING AND TIRE SERVICES
- RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MEDMUTUAL LIFE INSURANCE COMPANY (FORMERLY CONSUMERS LIFE INSURANCE COMPANY) FOR THE PURCHASE OF GROUP LIFE INSURANCE, ACCIDENTAL DEATH AND DISMEMBERMENT, SHORT-TERM DISABILITY, SELF-FUNDED SHORT-TERM DISABILITY ADMINISTRATION AND LONG-TERM DISABILITY INSURANCE FOR COTA EMPLOYEES
- RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH COMPSYCH CORPORATION FOR COUNSELING SERVICES
- RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH PAUL WERTH ASSOCIATES, INC. FOR PUBLIC RELATIONS CONSULTING SERVICES
- RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH GRAYLINE GROUP FOR EXECUTION OF PUBLIC TRANSPORTATION COVID-19 RESEARCH DEMONSTRATION GRANT PROGRAM
- RESOLUTION 2022-XX – AUTHORIZING AN AMENDMENT TO RESOLUTION 2021-139 AUTHORIZING AN AMENDMENT TO RESOLUTION 2021-139 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2022
- RESOLUTION 2022-XX – AUTHORIZING A MARKETING AGREEMENT WITH IMG COLLEGE LLC FOR SPONSORSHIP INVENTORY FOR THE OHIO STATE UNIVERSITY ATHLETICS DEPARTMENT EVENTS
- RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE PURCHASE OF HEAVY-DUTY BATTERY ELECTRIC TRANSIT VEHICLES
- RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE PURCHASE OF AUDIO-VISUAL EQUIPMENT IN SUPPORT OF MCKINLEY RENOVATION, PHASE 3C





8. ADJOURNMENT

Vice Chair Mentel motioned to adjourn the Governance Committee meeting. Trustee Moore seconded the motion. The Governance Committee adjourned at 4:52 PM.

Adopted: _____ September 22, 2022 _____

Signed: DocuSigned by:
Craig Treneff
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_____ **Chair, Governance Committee**

Attest: DocuSigned by:
Joanna M. Pinkerton
7454ADB3E0F0470...
_____ **President/CEO**

GOVERNANCE COMMITTEE MEMBERS

- Craig Treneff, Chair
- Marlon Moore
- Sean Mentel
- Julie Colley

