



**SEPTEMBER 26, 2018  
BOARD OF TRUSTEES MEETING  
WILLIAM G. PORTER BOARDROOM  
8:00 a.m.**

**MINUTES**

1. CALL TO ORDER

Chair, Trudy Bartley, called the meeting to order at 8:05 a.m.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trudy Bartley, Chair  
Craig Treneff  
Chair Jean Carter Ryan  
Amy Landino  
David Norstrom  
Cathy De Rosa  
Letty Schamp  
Michael Stevens  
Gina Ormond

BOARD MEMBERS ABSENT

Jean Carter Ryan  
Marlon Moore

3. APPROVAL OF THE JULY 25, 2018 BOARD OF TRUSTEES MEETING MINUTES

Bartley motioned to approve the July 25, 2018 Board of Trustees Meeting Minutes. Stevens seconded the motion but asked that the board amend the minutes to read motioned and not mentioned. Motion passed.

4. COMMENTS OR STATEMENTS FROM THE AUDIENCE

Melony Corneilus, Attorney and advent bus rider since 1982 shared her concerns with the board regarding an incident she experienced around the 3<sup>rd</sup> week of August on Line #74. She and several passengers were delayed for 45 minutes while awaiting for another coach to replace their disabled coach.

Ms. Corneilus and the other customers were late for appointments and customer service could not provide any accurate information as to when relief would arrive; she described her and the other passengers experience as inexcusable and unacceptable, she even wrote a letter to the President expressing her concerns about the recent mechanical issues with coaches. Ms. Corneilus along with many passengers are bus dependent individuals and cannot get to work or school without Cota.

Ms. Corneilus feels that cota has outstanding operators that the public does not hear enough about their stellar service. The new president is working hard but this is a livelihood issue and the top priority should be safety and performance along with stable contingency plans. Ms. Corneilus thanked the board for allowing her to speak.

President Pinkerton thanked Ms Corneilus for her comments and assured her that Operations is working diligently on these issues.

Treneff also thanked Ms. Corneilus for bring this matter to our attention. He suggested we get detailed metrics on failures and breakdowns.

Emille Williams thanked Ms. Corneilus for her comments and apologized on behalf of staff to ensure her that we take these issues seriously. We are working on these challenges; we do not want them to become the customer's problems.

#### 5. PRESIDENT'S REMARKS

President Pinkerton announced the award COTA received at the APTA Annual Conference as being the #1 Transit Authority in the country. Joanna conveyed her heart felt beliefs that this award is due to the hard work of each and every one of the COTA employees. Pinkerton also shared with the audience how APTA Conference goers were impressed about the new CPASS Program.

#### 6. GOVERNANCE COMMITTEE REPORT – TRUDY BARTLEY, CHAIR

Bartley administered the Oath of Office to newly appointed Board Member, Thomas Grote. Grote expressed that he is honored to be a part of the Cota Board of Trustees. Grote grew up on the South Side of Columbus and currently lives in German Village.

Marlon Moore has been asked to assume the role of External Stakeholder Relations, Chair. Bartley is awaiting his response.

#### 7. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – NO MEETING THIS MONTH

#### 8. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - CRAIG TRENEFF, CHAIR

Craig Treneff, Chair of the Strategic & Operational Planning Committee, gave a report on the September committee meeting. The Committee discussed the resolution to be presented to the board on the Strategic Plan Consultant contract with KPMG. There was a presentation on 2019 Budget Strategic Focus, and First and Last Mile Strategies. The new Strategic Plan Consultants, KPMG were introduced.

Treneff motioned to approve the following resolution. Letty seconded the motion. Motion passed.

RESOLUTION NO. 2018 – 73 - AUTHORIZING A CONTRACT WITH KPMG FIVE YEAR STRATEGIC PLAN

9. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MICHAEL STEVENS, CHAIR

Schaffer Hackett presented the June 2018 Audit Report as public record.

Stevens motioned to approve the following resolution, Schamp seconded motion. Motion passed.

RESOLUTION NO. 2018-74 - ACCEPTING THE AUDIT PERFORMED BY CLARK SCHAEFER HACKETT FOR FISCAL YEAR ENDING DECEMBER 31, 2017

Stevens motioned to approve the following resolution, Schamp seconded motion. Motion passed.

RESOLUTION NO. 2018-75 - AUTHORIZING SUBMISSION OF COTA'S APPLICATION TO MID-OHIO REGIONAL PLANNING COMMISSION (MORPC), AND COTA'S COMMITMENT TO ITS LOCAL SHARE IN THE PROJECT COSTS AND MAINTENANCE OF THE PROPOSED PROJECTS

10. CONSENT AGENDA

The following resolution were presented to the on the consent agenda. Bartley motioned to approve the following resolutions, Stevens seconded the motion. Motion passed

RESOLUTION NO. 2018-76 - AUTHORIZING AN AGREEMENT WITH COLUMBUS CITY SCHOOLS FOR A DISCOUNT PASS PROGRAM

RESOLUTION NO. 2018-77- AUTHORIZING FEDERAL INTEREST AND TITLE TO FIFTEEN (15) 2007 GILLIG TRANSIT COACHES TO SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES (STARS)

RESOLUTION NO. 2018-78 - AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS FOR FISCAL YEAR 2019

RESOLUTION NO. 2018-79 – AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH THE AFTERMARKET PARTS COMPANY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES

RESOLUTION NO. 2018-80 - AUTHORIZING AN EXTENDED WARRANTY AGREEMENT FOR ALL DIGITAL ON-BOARD MONITORING AND SURVEILLANCE SYSTEMS WITH SAFETY VISION, LLC

RESOLUTION NO. 2018-81 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR THE PURCHASE OF A MICROSOFT ENTERPRISE AGREEMENT

RESOLUTION NO. 2018-82 - AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH IBI GROUP MICHIGAN, LLC FOR FIRST AND LAST MILE VEHICULAR STRATEGIES STUDY

RESOLUTION NO. 2018-83 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH SECURITAS SECURITY SERVICES USA, INC. FOR SECURITY GUARD SERVICES

RESOLUTION NO. 2018-84 - AUTHORIZING A CONTRACT WITH GOVCONNECTION, INC. D/B/A CONNECTION PUBLIC SECTOR SOLUTIONS FOR THE PURCHASE OF A MICROSOFT ENTERPRISE AGREEMENT

RESOLUTION NO. 2018-85 – AUTHORIZING A CONTRACT WITH MEDICAL MUTAL OF OHIO FOR AN EMPLOYEE MEDICAL/PHARMACY AND VISION INSURANC PROGRAM

RESOLUTION NO. 2018-86 – AUTHORIZING A CONTRACT WITH DELTA PLAN OF OHIO, INC. FOR AN EMPLOYEE DENTAL INSURANCE PROGRAM

RESOLUTION NO. 2018-87 - AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH KONETIQ, A DIVISION OF CLARIVOY FOR DIGITAL ADVERTISING SERVICES

11. OTHER BUSINESS

There was no other business brought before the Board.

Bartley motioned to enter into EXECUTIVE SESSION FOR THE PURPOSE OF PREPARING FOR COLLECTIVE BARGAINING PURSUANT TO ORC 121.22(G) (4)

12. AMENDMENT TO THE AGENDA

The following resolution is being amended due to a change in content that was not included in the resolution that was voted on earlier on the regular agenda.

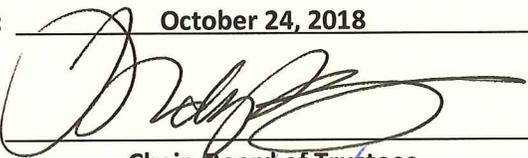
Trudy motioned to approve the following resolution. Stevens seconded the motion. Motion passed.

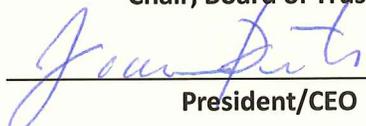
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13. ADJOURNMENT

Bartley motioned to adjourn the meeting, Stevens seconded the motion, the meeting adjourned at 8:48 a.m.

Adopted: October 24, 2018

Signed:   
Chair, Board of Trustees

Attest:   
President/CEO