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**MEETING: COTA BOARD OF TRUSTEES**

**DATE: MONDAY, AUGUST 15, 2022**

**TIME: 3:00 PM – 4:30 PM**

**LOCATION: COTA – WG PORTER BOARDROOM**

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**MEETING MINUTES**

**1. CALL TO ORDER**

Chair Treneff called the August 15, 2022 Meeting of the COTA Board of Trustees to order at 3:00 PM.

**2. ROLL CALL**

**Board Members Present**

Craig Treneff, Chair  
Marlon Moore, Vice Chair  
Julie Colley  
Lori Elmore  
Jennifer Gallagher  
Sean Mentel  
Doug McCollough  
Tim Skinner  
Shannon Tolliver

**Board Members Excused**

Trudy Bartley

**3. APPROVAL OF BOARD OF TRUSTEES MEETING MINUTES**

Trustee Mentel motioned to approve the May 25, 2022 Annual Meeting of the Board of Trustees minutes. Trustee Skinner seconded the motion. Motion carried.

Vice Chair Moore motioned to approve the May 25, 2022 Regular Meeting of the Board of Trustees minutes. Trustee Tolliver seconded the motion. Motion carried.

**4. COMMENTS OR STATEMENTS FROM THE PUBLIC**

Walter Hardy addressed the Board and expressed concern over service changes but acknowledged the impacts of the operator shortage. Walter also expressed concern about the renovations at the McKinley Avenue facility.





**5. GOVERNANCE COMMITTEE REPORT – CRAIG TRENEFF, CHAIR**

- RESOLUTION 2022-96 – AUTHORIZING A CONTRACT WITH CNA FOR THE PURCHASE OF COMMERCIAL PROPERTY INSURANCE

Trustee Mentel motioned to approve Resolution 2022-96 Authorizing a Contract with CNA for the Purchase of Commercial Property Insurance. Trustee Colley seconded the motion. Motion unanimously carried.

**6. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR**

Vice Chair Moore shared a summary of the 2023-2027 COTA budget presentation that was given by Interim CFO Erin Delffs at the Strategic and Operational Planning Committee meeting that was held on July 11, 2022. The proposed budget has no significant changes for the previous budget. Much of the discussion focused on transferring the fleet to electric busses and the LinkUS initiative which will move forward under the current funding. The 2023-2027 budget will be focusing on low emissions fleet, facilities, technology, development, and administration.

- RESOLUTION 2022-80 – AUTHORIZING A REVISED FARE STRUCTURE

Trustee McCollough motioned to approve Resolution 2022-80 Authorizing a Revised Fare Structure. Trustee Mentel seconded the motion. Motion unanimously carried.

- RESOLUTION 2022-81 – AUTHORIZING THE ADOPTION OF THE 2023-2027 CIP

Trustee McCollough motioned to approve Resolution 2022-81 Authorizing the Adoption of the 2023-2027 CIP. Trustee Walker seconded the motion. Motion unanimously carried.

**7. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT - SEAN MENTEL, CHAIR**

The External Stakeholder Relations Committee meeting was held on July 12, 2022. Trustee Mentel shared an overview of the presentation given by COTA employee Jana Davis, Diversity & EEO Administrator, on COTA's Employee Resource Groups, otherwise known as ERGs. In 2019, COTA launched its first ERG, providing a space for Veterans and allies. Since then, COTA has launched four more ERGs including working parents, African American, women focused and LGBTQIA+ employees and allies.

In 2021, COTA's ERGs engaged in more than 80 community enrichment, volunteer, and group wellness activities. COTA's ERGs continue to grow each year, developing new programs, events, and opportunities to empower one another and our greater Central Ohio community.

**8. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – JULIE COLLEY, CHAIR**

Trustee Colley shared an overview of the Performance Monitoring/Audit Committee report





presented during that Committee's regular meeting on Monday, July 11, 2022. In her overview, Trustee Colley presented that the Performance Monitoring/Audit Committee reviewed and discussed the eleven resolutions and recommended they be placed on the Consent Agenda.

## 9. CONSENT AGENDA

Trustee Colley motioned to approve the following resolutions on the Consent Agenda. Trustee Tolliver seconded the motion. Motion carried.

- RESOLUTION 2022-82 – AUTHORIZING A CONTRACT WITH BIG STAR TRANSIT, LLC FOR TRANSPORTATION SERVICES FOR THE FRANKLIN COUNTY CORRECTIONAL FACILITY ON FISHER ROAD – JOSH ROTH, ECONOMIC DEVELOPMENT MANAGER
- RESOLUTION 2022-83 – AUTHORIZING A SECOND AMENDMENT & EXTENSION TO AN AGREEMENT WITH THE CITY OF WESTERVILLE FOR THE CONTINUATION OF THE COTA PLUS OPERATING ZONE

Chair Treneff abstained from voting on Resolution 2022-83

- RESOLUTION 2022-84 – AUTHORIZING AN AMENDMENT W/THE SHORT NORTH ALLIANCE OF COLUMBUS, OHIO FOR THE SHORT NORTH C-PASS PILOT PROGRAM
- RESOLUTION 2022-85 – AUTHORIZING A CONTRACT WITH COMPUTER AID, INC. CYBERSECURITY SERVICES AND STAFFING
- RESOLUTION 2022-86 – AUTHORIZING A CONTRACT WITH LUMIN-AIR, LLC FOR BUS AIR DISINFECTION SYSTEMS
- RESOLUTION 2022-87 – AUTHORIZING A CONTRACT WITH GOODYEAR TIRE & RUBBER COMPANY FOR TIRE LEASING AND TIRE SERVICES
- RESOLUTION 2022-88 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MEDMUTUAL LIFE INSURANCE COMPANY (FORMERLY CONSUMERS LIFE INSURANCE COMPANY) FOR THE PURCHASE OF GROUP LIFE INSURANCE, ACCIDENTAL DEATH AND DISMEMBERMENT, SHORT-TERM DISABILITY, SELF-FUNDED SHORT-TERM DISABILITY ADMINISTRATION AND LONG-TERM DISABILITY INSURANCE FOR COTA EMPLOYEES
- RESOLUTION 2022-89 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH COMPSYCH CORPORATION FOR COUNSELING SERVICES
- RESOLUTION 2022-90 – AUTHORIZING ADDITIONAL EXPENDITURES WITH PAUL WERTH ASSOCIATES, INC. FOR PUBLIC RELATIONS CONSULTING SERVICES





- RESOLUTION 2022-91 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH GRAYLINE GROUP FOR EXECUTION OF PUBLIC TRANSPORTATION COVID-19 RESEARCH DEMONSTRATION GRANT PROGRAM
- RESOLUTION 2022-92 – AUTHORIZING AN AMENDMENT TO RESOLUTION 2021-139 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2022
- RESOLUTION 2022-93 – AUTHORIZING A MARKETING AGREEMENT WITH IMG COLLEGE LLC FOR SPONSORSHIP INVENTORY FOR THE OHIO STATE UNIVERSITY ATHLETICS DEPARTMENT EVENTS
- RESOLUTION 2022-94 – AUTHORIZING A CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE PURCHASE OF HEAVY-DUTY BATTERY ELECTRIC TRANSIT VEHICLES
- RESOLUTION 2022-95 – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE PURCHASE OF AUDIO-VISUAL EQUIPMENT IN SUPPORT OF MCKINLEY RENOVATION, PHASE 3C

**10. MEETING CALENDAR**

- STRATEGIC AND OPERATIONAL PLANNING COMMITTEE – WEDNESDAY, SEPT. 7 | 9:00 AM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – WEDNESDAY, SEPT. 7 | 3:00 PM
- EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE – TUESDAY, SEPT. 13 | 3:00 PM
- GOVERNANCE COMMITTEE – THURSDAY, SEPT. 22 | 4:00 PM
- BOARD OF TRUSTEES – WEDNESDAY, SEPT. 28 | 9:00 AM

**11. ADJOURNMENT**

Vice Chair Moore motioned to adjourn the August 15, 2022 Board of Trustees Meeting. Trustee Sundararajan seconded the motion. The meeting adjourned at 3:41 PM.

Adopted: \_\_\_\_\_ September 28, 2022 \_\_\_\_\_

Signed:   
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**Chair, Board of Trustees**





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**Attest:** DocuSigned by:  
*Joanna M. Pinkerton*  
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**President/CEO**

*Prepared by GSW*

