



MEETING: BOARD OF TRUSTEES

DATE: WEDNESDAY, NOVEMBER 13, 2024

TIME: 9:00 AM

LOCATION: COTA – WG PORTER BOARDROOM

MEETING MINUTES

1. CALL TO ORDER

Chair Moore called the November 13, 2024, Board of Trustees meeting to order at 9:04 AM.

2. ROLL CALL

Board Members Present

Marlon Moore, Chair
Sean Mentel, Vice Chair
Trudy Bartley, Trustee
Pete Bucher, Trustee
Erica Clark Jones, Trustee
Lori Elmore, Trustee
Craig Treneff, Trustee
Shannon Tolliver, Trustee
Heather Ulry, Trustee

Board Members Excused:

Jeff Hunley, Trustee
Amy Taylor, Trustee
Kumi Walker, Trustee
Marc Reitter, Trustee

3. APPROVAL OF BOARD OF TRUSTEES MINUTES

A. SEPTEMBER 25, 2024, BOARD OF TRUSTEES REGULAR MEETING MINUTES

Trustee Clark Jones motioned to approve the September 25, 2024, Board of Trustees Meeting Minutes. Trustee Treneff seconded the motion. Motion carried.

4. COMMENTS OR STATEMENTS FROM THE AUDIENCE

Patrick Stephens spoke about the retired employee's life insurance policy notification.

5. PRESIDENT'S REPORT

President Téllez-Fowler shared a big thank you to our community partners to the cities, villages, and townships we serve to members of our team here at COTA, as well the Board of Trustees for its





steadfast guidance over the past year and a half as we worked to make this historical step forward a reality.

President Téllez-Fowler highlighted the near-term effort to ensure COTA's 2025 budget is aligned with our commitment to LinkUS so that we may begin implementing the plan as soon as mid-next year.

COTA recently hit an important milestone – our ridership for fixed-route and paratransit services has exceeded targets all year and in September, we reached 1.1 million fixed-route riders, the highest number of boardings since March 2020. This highlights our strong recovery and growth since the pandemic which we have delivered because of increases in our workforce and improvement of service.

President Tellez- Fowler offered Congratulations to Columbus City Council President Shannon Hardin on receiving APTA's Distinguished Service Award. She also highlighted Veterans Day plans. Two new team members were recognized. Jeff Henderson is our new Director of Safety and Christopher Cole is our new Director of Vehicle Maintenance. These two areas of our agency are vitally important to COTA.

6. GOVERNANCE COMMITTEE REPORT – MARLON MOORE, CHAIR

The Governance Committee met on Thursday November 7, 2024, and 17 resolutions were presented and recommended to be placed on the consent agenda.

7. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – SEAN MENTEL, CHAIR

Chair Mentel shared the Strategic and Operational Planning Committee did not meet.

8. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SHANNON TOLLIVER, CHAIR

Chair Tolliver shared the External Stakeholder Relations Committee did not meet.

9. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – ERIN DELFFS, CHIEF FINANCIAL OFFICER

Erin Delffs shared that the Performance Monitoring/Audit Committee did not meet.

10. OTHER BUSINESS

No other business was brought forward.



11. CONSENT AGENDA

Trustee Toliver motioned to approve the 17 resolutions on the consent agenda. Trustee Taylor seconded the motion. Vice Chair Mentel abstained. Motion carried.

- A. RESOLUTION 2024-105 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH INSPIRE PR GROUP LLC FOR CORPORATE AND INTERNAL COMMUNICATIONS SUPPORT
- B. RESOLUTION 2024-106 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH TRANSDEV SERVICES, INC. FOR PREVENTATIVE MAINTENANCE AND REPAIR OF THE COTA//PLUS FLEET OF VEHICLES
- C. RESOLUTION 2024-107 – AUTHORIZING A CAPITAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR TEN (10) 2025 DODGE DURANGO PURSUIT ALL-WHEEL DRIVE VEHICLES
- D. RESOLUTION 2024-108 – AUTHORIZING A CAPITAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR TWO (2) 2025 CHEVROLET SILVERADO 1500 WORK TRUCK 4X4 CREW CAB VEHICLES
- E. RESOLUTION 2024-109 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE PURCHASE OF FORTY-FOOT (40') HEAVY-DUTY BATTERY-ELECTRIC TRANSIT VEHICLES
- F. RESOLUTION 2024-110 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH CNG SERVICES, LLC FOR A COMPRESSED NATURAL GAS (CNG) FUELING SYSTEM SERVICES CONTRACTOR FOR COTA FACILITIES
- G. RESOLUTION 2024-111 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MCKEE DOOR SALES, INC. FOR ON-CALL REPAIR OF GATE OPERATORS, OVERHEAD DOORS, AND PEDESTRIAN DOORS
- H. RESOLUTION 2024-112 – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT LLC FOR THE PURCHASE OF TELEPHONY AND AUDIO-VISUAL EQUIPMENT
- I. RESOLUTION 2024-113 – AUTHORIZING EXPENDITURES FOR CDW GOVERNMENT CONTRACT RENEWAL FOR COMMVAULT SYSTEM BACKUP SUBSCRIPTIONS
- J. RESOLUTION 2024-114 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH INSIGHT GLOBAL, LLC FOR TEMPORARY INNOVATION AND IT PERSONNEL SERVICES





- K. RESOLUTION 2024-115 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH IP PATHWAYS FOR INFORMATION TECHNOLOGY CONSULTING SERVICES
- L. RESOLUTION 2024-116 – AUTHORIZING AN AGREEMENT WITH THE CITY OF WESTERVILLE FOR THE CONTINUATION OF THE COTA//PLUS OPERATING ZONE
- M. RESOLUTION 2024-117 – AUTHORIZING EXPENDITURES WITH GARTNER FOR THE PURCHASE OF SUBSCRIPTION-BASED RESEARCH AND ADVISORY SERVICES
- N. RESOLUTION 2024-118 – AUTHORIZING A CONTRACT WITH INFOR (US), INC. FOR THE RENEWAL OF SOFTWARE AS A SERVICE (SAAS) SUPPORT SERVICES
- O. RESOLUTION 2024-119 – AUTHORIZING A CONTRACT WITH TRILLIUM TRANSPORTATION FUELS, LLC TO PROVIDE RENEWABLE NATURAL GAS FOR THE COMPRESSED NATURAL GAS (CNG) BUS FLEET
- P. RESOLUTION 2024-120 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MEEDER PUBLIC FUNDS, INC. FOR INVESTMENT ADVISORY SERVICES
- Q. RESOLUTION 2024-121 – AUTHORIZING THE FILING OF APPLICATIONS WITH THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC) FOR COLUMBUS URBANIZED AREA (UZA) FEDERAL TRANSIT ADMINISTRATION (FTA) FUNDING FROM THE ENHANCED MOBILITY FOR OLDER ADULTS AND INDIVIDUALS WITH DISABILITIES PROGRAM

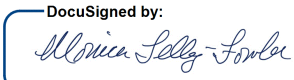
12. ADJOURNMENT

Vice Chair Mentel motioned to adjourn the meeting. Trustee Tolliver seconded the motion. Motion carried. Meeting was adjourned at 9:27 AM.

Adopted: _____ December 11, 2024

Signed: 

Chair, Board of Trustees

Attest: 

President/CEO





JANUARY 2025 MEETING SCHEDULE

- STRATEGIC & OPERATIONAL PLANNING COMMITTEE – TUE., JANUARY 14 | 10:00 AM
- EXTERNAL STAKEHOLDER RELATIONS COMMITTEE – TUE., JANUARY 14 | 3:00 PM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – THURS., JANUARY 16 | 2:00 PM
- GOVERNANCE COMMITTEE – THURS., JANUARY 23 | 3:00 PM
- BOARD OF TRUSTEES – WED., JANUARY 29 | 9:00 AM