



**MEETING:     STRATEGIC AND OPERATIONAL PLANNING COMMITTEE**

**DATE:            TUESDAY, DECEMBER 3, 2024**

**TIME:            10:00 AM – 11:30 AM**

**LOCATION:     COTA – WILLIAM G. PORTER BOADROOM | 33 N. HIGH ST., COLUMBUS, OH**

**MEETING MINUTES**

**1.   CALL TO ORDER**

Chair Mentel called the meeting to order at 10:07 a.m.

**2.   ROLL CALL**

<b>Board Members Present</b>	<b>Board Members Excused</b>
Sean Mentel, Chair	Erika Clark Jones
Amy Taylor	
Kumi Walker	

**3.   APPROVAL OF STRATEGIC AND OPERATIONAL PLANNING COMMITTEE MINUTES**

Trustee Walker motioned approve the September 10, 2024, Strategic and Operational Planning Committee meeting minutes. Seconded by Trustee Taylor. Motion carried.

**4.   NEW BUSINESS**

**A.   2025 OPERATING BUDGET – ERIN DELFFS, CHIEF FINANCIAL OFFICER**

Erin Delffs, Chief Financial Officer presented the 2025 operating budget and corresponding resolution. The proposed 2025 operating and capital budgets were developed with a focus on LinkUS and the future.

RESOLUTION 2024-XX – AUTHORIZING APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2025

The resolution was recommended to be placed on the regular agenda of the COTA Board of Trustees.

**B.   2025-2029 CAPITAL IMPROVEMENT PROGRAM (CIP) – ERIN DELFFS, CHIEF FINANCIAL OFFICER**





Erin Delffs, Chief Financial Officer presented the 2025-2029 Capital Improvement Program and corresponding resolution.

**RESOLUTION 2024-XX – AUTHORIZING THE ADOPTION OF THE 2025-2029 FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM**

The resolution was recommended to be placed on the regular agenda of the COTA Board of Trustees.

**C. RESOLUTION 2024-XX – AUTHORIZING THE ESTABLISHMENT OF THE TRANSIT SUPPORTIVE INFRASTRUCTURE FUND**

The resolution was recommended to be placed on the regular agenda of the COTA Board of Trustees.


**5. OTHER BUSINESS**

**6. ADJOURNMENT**

Chair Mentel asked for a motion to adjourn the meeting. Trustee Taylor motioned, seconded by Trustee Walker. The meeting was adjourned at 10:44 a.m.

**ADOPTED:** January 14, 2025  
**Date Adopted**

**SIGNED:**   
**Chair, Strategic & Operational Planning Committee**

**ATTEST:**   
**President/CEO**

**Strategic and Operational Planning Committee Members**

Andy Biesterveld, Chief Staff Liaison  
Sean Mentel, Chair  
Kumi Walker  
Erika Clark Jones  
Amy Taylor

