

MAY 23, 2018
BOARD OF TRUSTEES MEETING
WILLIAM G. PORTER BOARDROOM
8:00 a.m.

MINUTES

1. CALL TO ORDER

Chair, Trudy Bartley, called the meeting to order at 8:00 a.m.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trudy Bartley, Chair
Craig Treneff
Chair Jean Carter Ryan
David Norstrom
Amy Landino
Letty Schamp
Michael Stevens
Gina Ormand
Marlon Moore

BOARD MEMBERS ABSENT

Cathy De Rosa

3. APPROVAL OF THE APRIL 25, 2018 ANNUAL BOARD OF TRUSTEES MEETING MINUTES

Treneff motioned to approve the Annual May 23, 2018 Board of Trustees meeting minutes. Norstrom seconded the motion. Motion passed.

4. APPROVAL OF THE APRIL 25, 2018 REGULAR BOARD OF TRUSTEES MEETING MINUTES

Stevens motioned to approve the Regular May 23, 2018 Board of Trustees meeting minutes. Treneff seconded the motion. Motion passed.

5. COMMENTS OR STATEMENTS FROM THE AUDIENCE

Trudy Bartley, Chair, asked if there were any attendees wishing to make comments before the Board. There were no comments from the audience.

COMMITTEES:

A. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - TRUDY BARTLEY, CHAIR

Craig Treneff, Chair of the Strategic & Operational Planning Committee, gave a report on the May 1st committee meeting. Aaron Schill, MORPC's Director of Regional Data Mapping, gave a presentation outlining MORPC's Insight 2050 Corridor Concept and the options for focused growth and mobility along five corridors. Elliot Doza, COTA Project Managers, Service Planning, gave a presentation on COTA's Onboard Survey that is conducted every five years and will be conducted in 2018.

B. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – JEAN CARTER RYAN, CHAIR

Jean Carter Ryan, Chair of the External/Stakeholder Relations Committee, announced that the May 9th committee meeting had been cancelled and that the committee will meet in June.

C. PERFORMANCE MONITORING/AUDIT COMMITTEE - CRAIG TRENEFF, CHAIR

Michael Stevens, Chair of the Performance Monitoring/Audit Committee, invited Matt Allison, Interim VP of Operations, to introduce resolution 2018-46 (see below for information about the resolutions passed at the meeting).

Marty Stutz, introduced resolution 2018-47 (see below for information about resolutions passed at the meeting).

D. GOVERNANCE COMMITTEE REPORT – TRUDY BARTLEY, CHAIR

Trudy Bartley, gave a report on the May 16th committee meeting. She shared that with new board members and new committee assignments, some committee meeting dates and times might need to change.

The following resolutions were approved:

RESOLUTION NO. 2018 – 46 - AUTHORIZING A CAPITAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR FIVE (5) 2018 FORD EXPLORER SPORT UTILITY VEHICLES

This resolution authorizes COTA to enter into a capital lease agreement with Enterprise Fleet Management, Inc. for five 2018 Ford Explorer sport utility vehicles for a total expenditure not to exceed \$150,251.65. These vehicles shall be used by Transportation Street Supervisors and special duty officers from the Columbus Police Department. They will be replacing existing high-mileage vehicles that approaching the end of their useful life.

Ryan motioned to approve this resolution. Treneff seconded the motion. Motion passed.

RESOLUTION NO. 2018 – 47 - AUTHORIZING A MARKETING AGREEMENT WITH IMG COLLEGE LLC FOR SPONSORSHIP INVENTORY FOR OHIO STATE UNIVERSITY ATHLETICS DEPARTMENT EVENTS

This resolution authorizes COTA to enter into a marketing agreement for sponsorship inventory for the Ohio State University athletics department events for the period commencing July 1, 2018 and expiring June 30, 2019 for a total expenditure of \$130,000. This agreement included advertising for Men's Hockey, Basketball and Football and provided COTA the ability to use OSU's trademarks including logos, taglines and other resources. It greatly enhances the COTA brand to be paired with OSU's brand.

Norstrom motioned to approve this resolution. Schamp seconded the motion. Bartley abstained. Motion passed.

6. CONSENT AGENDA

Ryan motioned to approve the following consent agenda resolutions. Landino seconded the motion. Motion passed.

RESOLUTION NO. 2018 - 48 - AUTHORIZING A CONTRACT WITH RELIABLE TRANSMISSION SERVICE-MIDWEST, INC. FOR THE PURCHASE OF RECONDITIONED ALLISON TRANSMISSIONS

This resolution authorizes COTA to enter in a requirements contract with Reliable Transmission Service-Midwest, Inc. for the purchase of rebuilt or reconditioned Allison transmission for a total expenditure not to exceed \$363,300. Up to 84 reconditioned Allison transmissions will be used to replace failed units on the Authority's transit coaches. This contract would ensure required transmissions will be available for delivery within ten days for a timely repair of these revenue service buses, including a two-year warranty for the reconditioned units.

7. OTHER BUSINESS

There was no other business brought before the board.

8. MEETING CALENDAR

The following meetings were announced:

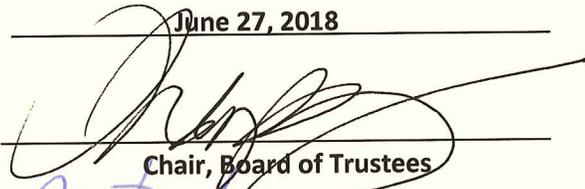
- June 5, 2018, 3:00 p.m. – Strategic and Operational Planning Committee - Cancelled
- June 18, 2018, 3:30 p.m. – External/Stakeholder Relations Committee
- June 20, 2018, 2:00 p.m. – Performance Monitoring/Audit Committee
- June 20, 2018, 3:00 p.m. – Governance Committee
- June 25, 2018, 8:00 a.m. – Board of Trustees Meeting

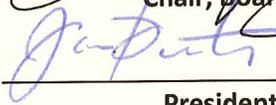
9. Bartley motioned to enter into EXECUTIVE SESSION FOR THE PURPOSE OF PREPARING FOR COLLECTIVE BARGAINING PURSUANT TO ORC 121.22(G)(4)

10. ADJOURNMENT

Bartley moved to adjourn Carter Ryan and Landino seconded. Meeting adjourned at 8:50 a.m.

Adopted: _____ **June 27, 2018**

Signed: _____

Chair, Board of Trustees

Attest: _____

President/CEO