



MEETING: GOVERNANCE COMMITTEE

DATE: THURSDAY, MAY 4, 2023

TIME: 4:00 PM – 5:00 PM

LOCATION: COTA – WG PORTER BOARDROOM

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the May 4, 2023 meeting of the Governance Committee to order at 4:00 PM.

2. ROLL CALL

Board Members Present

Craig Treneff, Chair
Julie Colley, Trustee
Sean Mentel, Trustee

Excused: Marlon Moore, Vice-Chair

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Trustee Colley motioned to approve the March 9, 2023 Governance Committee Meeting Minutes. Trustee Mentel seconded the motion. Motion carries.

4. NEW BUSINESS

The 2023 ANNUAL MEETING OF THE COTA BOARD OF TRUSTEES will be held on May 17, 2023 and the following resolution will be presented:

RESOLUTION 2023-XX – ELECTION OF OFFICERS FOR CENTRAL OHIO TRANSIT AUTHORITY – Marlon Moore, Chair and Sean Mentel, Vice Chair

Erin Delffs, COTA Chief Financial Officer, gave an overview of the first resolution pertaining to Issuance and Sale of Bonds and that resolution was recommended for the regular agenda.

RESOLUTION 2023-XX – PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$30,000,000 FOR THE PURPOSE OF PAYING THE COSTS OF PURCHASING, ACQUIRING, CONSTRUCTING, REPLACING, IMPROVING, EXTENDING AND ENLARGING ANY TRANSIT FACILITY WHICH SERVES OR WILL SERVE AN AREA WITHIN THE TERRITORIAL BOUNDARIES OF THE CENTRAL OHIO TRANSIT AUTHORITY.





Andy Biesterveld, COTA Chief Engineering and Mechanical Officer, gave an overview of the following two resolutions and both resolutions were recommended for the consent agenda.

RESOLUTION 2023-XX – AUTHORIZING THE ACQUISITION OF REAL ESTATE FOR THE RICKENBACKER AREA MOBILITY CENTER

RESOLUTION 2023-XX – AUTHORIZING AN EMPLOYMENT AGREEMENT WITH MONICA TELLEZ FOWLER

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

In Chair Moore’s absence, Trustee Mentel gave the report-out for Strategic and Operational Planning, discussing transit planning and service recommendations, as well as a safety plan status update. The following two resolutions were recommended for the consent agenda.

RESOLUTION 2023-XX – AUTHORIZATION TO ADOPT A TAX BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2024

RESOLUTION 2023-XX – AMENDING RESOLUTION 2021-123, AUTHORIZING THE USE OF VARIOUS PROMOTIONAL PROGRAMS TO INCENTIVIZE CUSTOMERS WHO UTILIZE COTA’S NEW ACCOUNT BASED FARE MANAGEMENT SYSTEM

6. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SEAN MENTEL, CHAIR

Chair Mentel gave an update on the External Stakeholder Relations Committee which met on May 2. A presentation was given by Christina Wendell, COTA Chief Legal Officer, on the Strategic Response Specialists Program. Patrick Harris, VP of External Relations and members of his team gave an update on local government affairs, state government affairs, as well as federal government affairs and grants.

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – JULIE COLLEY, CHAIR

Chair Colley gave the report for the Performance Monitoring/Audit Committee meeting which was held on May 4, 2023 and the following resolutions were recommended for the Consent Agenda:

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE PURCHASE OF NETAPP HARDWARE TO REPLACE END OF LIFE INFRASTRUCTURE

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE RENEWAL OF NETAPP HARDWARE SUPPORT

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH HUNTER CONSULTING COMPANY FOR WORKERS’ COMPENSATION THIRD PARTY ADMINISTRATOR AND ACTUARIAL SERVICE





RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH MATRIX PSYCHOLOGICAL SERVICES, INC. FOR EMPLOYEE ASSISTANCE PROVIDER (EAP) SERVICES

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE ONGOING TRAINING OF VEHICLE MAINTENANCE TECHNICIANS THROUGHOUT CALENDAR YEAR 2023

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH OLD FASHIONED LLC FOR ON-CALL SITE IMPROVEMENT SERVICES

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH SETTERLIN BUILDING COMPANY FOR ON-CALL SITE IMPROVEMENT SERVICES

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH TRAPEZE SOFTWARE GROUP FOR TRAPEZE CLOUD MANAGED SERVICES (TCMS)

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH WORKSTEPS, INC. FOR POST-OFFER/PRE-PLACEMENT FIT FOR DUTY CAPABILITY TESTING SERVICES

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH A CUSTOMER’S POINT OF VIEW, INC. FOR THIRD PARTY BUS OPERATOR MONITORING SERVICES

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH AUTHORIZING EXPENDITURES WITH T-MOBILE USA, INC. FOR CELLULAR AND CUSTOMER WI-FI SERVICES

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH CNG SERVICES, LLC FOR A COMPRESSED NATURAL GAS (CNG) FUELING SYSTEM SERVICES CONTRACTOR FOR COTA FACILITIES

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH LEVEL D&I FOR TEMPORARY INNOVATION PERSONNEL SERVICES

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MARKER, INC. FOR CONSTRUCTION MANAGER AT RISK SERVICES FOR THE RICKENBACKER AREA MOBILITY CENTER

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH SOPHISTICATED SOLUTIONS FOR INFORMATION TECHNOLOGY CONSULTING SERVICES





RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH THE DATA HOUSE FOR A TONER INCLUSIVE PRINTER AND COPIER MAINTENANCE PROGRAM

RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH VONTAS FOR THE ONROUTE (FORMERLY TRANSITMASTER) CAD-AVL UPGRADE

RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH JOHNSON CONTROLS, INC. FOR CNG GAS DETECTION MONITORING SERVICES

RESOLUTION 2023-XX – AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS FOR STATE FISCAL YEAR 2024

RESOLUTION 2023-XX – AUTHORIZING A DISCOUNT FARE STRUCTURE WITH THE CITY YEAR COLUMBUS PROGRAM

RESOLUTION 2023-XX—AUTHORIZING A CONTRACT WITH GENFARE FOR THE RENEWAL OF SAAS SERVICES FOR GENFARE LINK MODULES FOR 2023-2024

8. ADJOURNMENT

Trustee Mentel motioned to adjourn the Governance Committee meeting. Trustee Colley seconded the motion. The Governance Committee adjourned at 4:40 PM.

Adopted: _____ July 13, 2023 _____

Signed: _____
DocuSigned by:
Marlon Moore
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Chair, Governance Committee

Attest: _____
DocuSigned by:
Joanna M. Pinkerton
7454ADB3E0F0470...
President/CEO

