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**MEETING: BOARD OF TRUSTEES MEETING**

**DATE: WEDNESDAY, JULY 24, 2024**

**TIME: 9:00 AM – 10:30 AM**

**LOCATION: COTA – WG PORTER BOARDROOM | 33 N HIGH ST., COLUMBUS, OH**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF BOARD OF TRUSTEES MINUTES**
  - A. MAY 22, 2024 BOARD OF TRUSTEES ANNUAL MEETING MINUTES
  - B. MAY 22, 2024 BOARD OF TRUSTEES REGULAR MEETING MINUTES
- 4. COMMENTS OR STATEMENTS FROM THE AUDIENCE**
- 5. PRESIDENT’S REPORT**
- 6. GOVERNANCE COMMITTEE REPORT – SEAN MENTEL, VICE CHAIR**
  - A. BUDGET UPDATE – ERIN DELFFS, CHIEF FINANCIAL OFFICER
  - B. RESOLUTION 2024-69 – AUTHORIZING AN AMENDMENT TO RESOLUTION 2023-125 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2024
  - C. RESOLUTION 2024-70 – AUTHORIZING AN EMPLOYMENT AGREEMENT WITH GARTH WEITHMAN
- 7. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – SEAN MENTEL, CHAIR**
- 8. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SHANNON TOLLIVER, CHAIR**
- 9. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MARC REITTER, CHAIR**
- 10. OTHER BUSINESS**



## 11. CONSENT AGENDA

- A. RESOLUTION 2024-71 – APPROVING RATINGS REQUEST SUBMITTAL AND REASONABLE FINANCIAL PLAN FOR EAST MAIN STREET BUS RAPID TRANSIT (BRT) PROJECT
- B. RESOLUTION 2024-72 – AUTHORIZING A CONTRACT WITH HEART & HUNTER INC. FOR MEDIA BUYING SERVICES
- C. RESOLUTION 2024-73 – AUTHORIZING A CONTRACT WITH CAPITOL CITICOM, INC. FOR PRINT SERVICES
- D. RESOLUTION 2024-74 – AUTHORIZING THE USE OF VARIOUS PROMOTIONAL PROGRAMS TO INCENTIVIZE CUSTOMERS TO UTILIZE COTA'S ACCOUNT BASED FARE MANAGEMENT SYSTEM
- E. RESOLUTION 2024-75 – AUTHORIZING ADDITIONAL EXPENDITURES WITH EMC RESEARCH, INC. FOR COMPREHENSIVE MARKET RESEARCH SERVICES
- F. RESOLUTION 2024-76 – AUTHORIZING ADDITIONAL EXPENDITURES WITH THE CITY OF COLUMBUS FOR LINKUS COMMUNICATIONS AND ENGAGEMENT
- G. RESOLUTION 2024-77 – AUTHORIZING COTA TO ENTER INTO A FINANCIAL CONTRIBUTION AGREEMENT WITH THE CITY OF COLUMBUS TO COMPLETE THE 30% DESIGN OF THE NORTHWEST BRT CORRIDOR, PHASE 1
- H. RESOLUTION 2024-78 – AUTHORIZING THE INITIAL PHASE OF THE NORTHWEST BUS RAPID TRANSIT CORRIDOR REQUEST TO ENTER FEDERAL TRANSIT ADMINISTRATION PROJECT DEVELOPMENT OF THE CAPITAL INVESTMENTS GRANT PROGRAM AND AUTHORIZING AN AGREEMENT WITH THE CITY OF COLUMBUS FOR NORTHWEST CORRIDOR 30% DESIGN
- I. RESOLUTION 2024-79 – AUTHORIZING A CONTRACT WITH DSI MEDICAL FOR DEPARTMENT OF TRANSPORTATION/NON-DEPARTMENT OF TRANSPORTATION DRUG AND ALCOHOL TESTING AND MEDICAL SERVICES FOR COTA EMPLOYEES
- J. RESOLUTION 2024-80 – AUTHORIZING A CONTRACT WITH AETNA LIFE INSURANCE COMPANY FOR THE PURCHASE OF MEDICAL AND PRESCRIPTION DRUG INSURANCE FOR COTA EMPLOYEES
- K. RESOLUTION 2024-81 – AUTHORIZING A CONTRACT WITH DELTA DENTAL PLAN OF OHIO, INC. FOR AN EMPLOYEE DENTAL INSURANCE PROGRAM AND VISION ADMINISTRATIVE SERVICES
- L. RESOLUTION 2024-82 – AUTHORIZING A CONTRACT WITH TRUVIEW BSI, LLC FOR BACKGROUND CHECKS, PRE-EMPLOYMENT SCREENINGS, AND FORM I-9 VERIFICATION

## SERVICES FOR COTA EMPLOYEES AND CANDIDATES TO COTA'S EMPLOYMENT OPPORTUNITIES

- M. RESOLUTION 2024-83 – AUTHORIZING EXPENDITURES WITH TRAPEZE FOR THE VIEWPOINT UPGRADE
- N. RESOLUTION 2024-84 – AUTHORIZING A CONTRACT WITH GOVCONNECTION, INC. FOR THE RENEWAL OF THE MICROSOFT BUSINESS, SYSTEM AND COLLABORATION SOFTWARE
- O. RESOLUTION 2024-85 – AUTHORIZING A CONTRACT WITH SWIFTLY INC. FOR CUSTOMER AND OPERATIONAL IMPROVEMENTS OF REAL TIME INFORMATION
- P. RESOLUTION 2024-86 – AUTHORIZING A CONTRACT WITH MARKER, INC. FOR THE REPLACEMENT OF THE FIELDS AVENUE VEHICLE MAINTENANCE LIFTS
- Q. RESOLUTION 2024-87 – AUTHORIZING A CONTRACT WITH CNA FOR THE PURCHASE OF COMMERCIAL PROPERTY INSURANCE

## 12. JULY 2024 MEETING SCHEDULE

- STRATEGIC & OPERATIONAL PLANNING COMMITTEE – TUESDAY, SEPTEMBER 10 | 10:00 AM
- EXTERNAL STAKEHOLDER RELATIONS COMMITTEE – SEPTEMBER 10 | 3:00 PM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – THURSDAY, SEPTEMBER 12 | 2:00 PM
- GOVERNANCE COMMITTEE – THURSDAY, SEPTEMBER 12 | 3:00 PM
- BOARD OF TRUSTEES – WEDNESDAY, SEPTEMBER 25 | 9:00 AM

## 13. ADJOURNMENT