



## Performance Monitoring/Audit Committee Minutes

Thursday, May 8, 2025 at 2:00 PM

COTA - WG Porter Boardroom, 33 N High St, Columbus OH

### 1. Call to Order

Chair Marc Reitter called the May 8, 2025 meeting of the Performance Monitoring/Audit Committee to order at 2 pm.

### 2. Roll Call

#### Board Members Present

Marc Reitter, Chair

Pete Bucher, Trustee

Jeff Hunley, Trustee

### 3. Approval of Performance Monitoring/Audit Committee Minutes

A. March 6, 2025 Performance Monitoring/Audit Committee Minutes

Trustee Jeff Hunley moved to approve the March 6, 2025 Performance Monitoring/Audit Committee meeting minutes, seconded by Trustee Pete Bucher. Motion carried.

### 4. Unaudited Financials

COTA Interim Chief Financial Officer Michael DeWees provided the financial update for the period ending March 31, 2025. Mr. DeWees reported that COTA remains in a strong financial position and highlighted areas including ridership, operating fund balance, capital fund balance, and sales tax income.

### 5. New Business

A. Policy Updates - Michael DeWees, COTA Interim Chief Financial Officer

COTA Interim Chief Financial Officer Michael DeWees presented LinkUS' impact on COTA's financial policies in the areas of sales tax allocation, operating and capital reserves, and debt management. He also discussed Federal 5307 Formula Funding. As a result of LinkUS' impact, COTA's policies need to be more flexible and transparent, and best practices need to be refined.

Mr. DeWees presented the following resolutions, which address those issues, for placement on the regular agenda:

B. Resolution 2025-XX Authorizing an Amendment to COTA's General Operating Fund Balance and Liquidity Policy

- C. Resolution 2025-XX Authorizing an Amendment to COTA's Capital Planning Document
- D. Resolution 2025-XX Authorizing an Amendment to COTA's Debt Management Policy

Michael DeWees presented the following Finance Division resolution for placement on the consent agenda:

- E. Resolution 2025-XX Authorizing a Discount Fare Structure with the City Year Columbus Program

COTA Chief Engineer Andy Biesterveld presented the Infrastructure, Engineering, and Maintenance resolutions for placement on the consent agenda:

- F. Resolution 2025-XX Authorizing a Contract with AECOM Technical Services, Inc. for Transit-Oriented Development Planning Advisory Services
- G. Resolution 2025-XX Authorizing a Contract with Newcomer Concrete Services, Inc. for the Pavement Reconstruction Services at the McKinley Avenue Facility
- H. Resolution 2025-XX Authorizing a Contract with Johnson Controls, Inc. for Compressed Natural Gas (CNG) Detection Monitoring Services
- I. Resolution 2025-XX Authorizing a Contract with Cushman and Wakefield U.S., Inc. for Real Estate, Transit-Oriented Development, and FTA Joint Development Advisory Services
- J. Resolution 2025-XX Authorizing a Contract with CNG Services, LLC for a Compressed Natural Gas (CNG) Fueling System Services Contractor for COTA Facilities

COTA Chief of Transit Operations Amy Hockman presented the Operations Division resolution for placement on the consent agenda:

- K. Resolution 2025-XX Authorizing a Contract with Gillig LLC for the Purchase of Compressed Natural Gas (CNG) Powered Heavy Duty Transit Coaches, Spare Parts, And Training

COTA Product Management Senior Director Jason Yanni presented the Innovation and Technology resolutions for placement on the consent agenda:

- L. Resolution 2025-XX Authorizing a Contract Renewal with 9280-0366 Quebec, Inc. (dba Transit App) for the Purchase of Transit Royale and Features in Support of COTA's Fare Management System
- M. Resolution 2025-XX Authorizing a Contract with Charter Communications Operating, LLC (Spectrum Enterprise) for Internet and Network Services

- N. Resolution 2025-XX Authorizing a Contract with NEORIDE for an Integrated Mobility Platform for the COTA//Plus On-Demand Service Provided by Via Transportation, Inc.
- O. Resolution 2025-XX Authorizing a Contract with T-Mobile USA, Inc. for Cellular and Customer Wi-Fi Services
- P. Resolution 2025-XX Authorizing a Contract with Genfare for the Renewal of SaaS Services for Genfare Link Modules for 2025-2026
- Q. Resolution 2025- XX Authorizing a Contract with Nelson Nygaard Consulting Associates Inc. for a Short-Range Transit Plan
- R. Resolution 2025- XX Authorizing a Contract with Hexagon’s Asset Lifecycle Intelligence, a Division of Intergraph Corporation, for SaaS Services for EAM Enterprise Edition Modules for 2025-2026

Chair Reitter noted that agenda items 5B, 5C, and 5D will be placed on the May 21, 2025 Board of Trustees’ regular agenda; the remainder will be placed on that meeting’s consent agenda.

6. Other Business

No other business was brought before the Committee.

7. Adjournment

Trustee Bucher moved to adjourn the meeting, seconded by Trustee Hunley. Motion carried. The meeting adjourned at 2:50 pm.

Next Meeting: 2 pm, Thursday, July 10, 2025

Adopted: July 10, 2025

Signed: 

Signed by: Marc Reitter  
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Chair, Performance Monitoring/ Audit Committee

Attest: 

DocuSigned by: Monica Selby-Fowler  
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President/CEO