



MEETING: 2024 ANNUAL MEETING OF THE COTA BOARD OF TRUSTEES

DATE: WEDNESDAY, JULY 24, 2024

TIME: 9:00 AM

LOCATION: COTA – WG PORTER BOARDROOM

MEETING MINUTES

1. CALL TO ORDER

Vice Chair Mentel called the July 24, 2024 Board of Trustees meeting to order at 9:01 AM.

2. ROLL CALL

Board Members Present

Sean Mentel, Vice Chair
Trudy Bartley, Trustee
Pete Bucher, Trustee
Erica Clark Jones, Trustee
Jeff Hunley, Trustee
Marc Reitter, Trustee
Amy Taylor, Trustee
Craig Treneff, Trustee
Shannon Tolliver, Trustee
Kumi Walker, Trustee

Board Members Excused:

Lori Elmore, Trustee
Marlon Moore, Chair
Heather Ulrey, Trustee

3. APPROVAL OF BOARD OF TRUSTEES MINUTES

MAY 22, 2024 BOARD OF TRUSTEES ANNUAL MEETING MINUTES

Trustee Tolliver motioned to approve the May 22, 2024 Board of Trustees Annual Meeting Minutes. Trustee Reitter seconded the motion. Motion carried.

MAY 22, 2024 BOARD OF TRUSTEES REGULAR MEETING MINUTES

Trustee Bartley motioned to approve the May 22, 2024 Board of Trustees Regular Meeting Minutes. Trustee Walker seconded the motion. Motion carried.





4. COMMENTS OR STATEMENTS FROM THE AUDIENCE

Walter Hardy shared concerns about fleet shortages. Mr. Hardy applauded the work on the transit center at McKinney. He also shared concerns about the 3-minute speaker allotment and consent agenda.

Bobbie Berryhill shared concerns about conditions at the McKinley garage.

5. PRESIDENT'S REPORT

President Téllez-Fowler started her report reporting Red, White & Boom on July 3 was a success. She shared that COTA hosted FTA Acting Administrator Veronica Vanterpool on July 10 and received a nearly \$23 million Low-No Emissions grant to support a new hydrogen fuel cell bus program.

President Téllez-Fowler shared that the LinkUS team will share more than 80 projects slated to be funded in the first five years through the transit supportive infrastructure program and highlighted upcoming LinkUS town halls.

President Téllez-Fowler shared her appreciation for the Board's support of the industry-leading bargaining agreement with TWU Local 208 and indicated that an adjustment to the budget would be presented before the Board to support that contract.

President Téllez-Fowler highlighted the resolution to extend a contract to newly appointed Deputy Chief Executive Officer, Garth Weithman and expressed appreciation for his service to COTA.

6. GOVERNANCE COMMITTEE REPORT – SEAN MENTEL, VICE CHAIR

Vice Chair Mentel shared that the Governance Committee met on July 11, 2024, where the resolutions and committee reports on today's regular and consent agenda were reviewed. The committee also received a presentation on the budget.

Erin Delffs, Chief Financial Officer, provided a budget update and presented Resolution 2024-69 for the Board's consideration.

A. RESOLUTION 2024-69 – AUTHORIZING AN AMENDMENT TO RESOLUTION 2023-125 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2024

Trustee Craig Treneff motioned to approve Resolution 2024-69 Authorizing an Amendment to Resolution 2023-125 to Revise Appropriations for the Expenditures of the Central Ohio Transit Authority for the Calendar Year Ending on December 31, 2024. Trustee Tolliver seconded the motion. Motion carried.





President Téllez-Fowler presented Resolution 2024-70 for the Board's consideration.

B. RESOLUTION 2024-70 – AUTHORIZING AN EMPLOYMENT AGREEMENT WITH GARTH WEITHMAN

Trustee Reitter motioned to approve Resolution 2024-70 Authorizing an Employment Agreement with Garth Weithman. Trustee Taylor seconded the motion. Motion carried.

7. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – SEAN MENTEL, CHAIR

Chair Mentel shared with the Board that the Strategic and Operational Planning Committee did not meet in July.

8. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SHANNON TOLLIVER, CHAIR

Chair Tolliver shared with the Board that the External Stakeholder Relations Committee did not meet in July.

9. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MARC REITTER, CHAIR

Chair Reitter shared that the Performance Monitoring/Audit Committee met on July 11, 2024. The committee received the presentations of COTA's unaudited financials through May 2024 and updated LinkUs Financial Plan for public engagement and media coverage.

Sixteen (16) resolutions were presented to the Committee for discussion and consideration and are being presented to the full board today on the Consent Agenda.

10. OTHER BUSINESS

No other business was brought forward.

11. CONSENT AGENDA

Vice Chair Mentel asked for a motion to approve the Consent Agenda. Trustee Toliver motioned, and Trustee Bartley seconded the motion. Motion carried to approve the following resolutions:

- A. RESOLUTION 2024-71 – APPROVING RATINGS REQUEST SUBMITTAL AND REASONABLE FINANCIAL PLAN FOR EAST MAIN STREET BUS RAPID TRANSIT (BRT) PROJECT
- B. RESOLUTION 2024-72 – AUTHORIZING A CONTRACT WITH HEART & HUNTER INC. FOR MEDIA BUYING SERVICES
- C. RESOLUTION 2024-73 – AUTHORIZING A CONTRACT WITH CAPITOL CITICOM, INC. FOR PRINT SERVICES





- D. RESOLUTION 2024-74 – AUTHORIZING THE USE OF VARIOUS PROMOTIONAL PROGRAMS TO INCENTIVIZE CUSTOMERS TO UTILIZE COTA’S ACCOUNT BASED FARE MANAGEMENT SYSTEM
- E. RESOLUTION 2024-75 – AUTHORIZING ADDITIONAL EXPENDITURES WITH EMC RESEARCH, INC. FOR COMPREHENSIVE MARKET RESEARCH SERVICES
- F. RESOLUTION 2024-76 – AUTHORIZING ADDITIONAL EXPENDITURES WITH THE CITY OF COLUMBUS FOR LINKUS COMMUNICATIONS AND ENGAGEMENT
- G. RESOLUTION 2024-77 – AUTHORIZING COTA TO ENTER INTO A FINANCIAL CONTRIBUTION AGREEMENT WITH THE CITY OF COLUMBUS TO COMPLETE THE 30% DESIGN OF THE NORTHWEST BRT CORRIDOR, PHASE 1
- H. RESOLUTION 2024-78 – AUTHORIZING THE INITIAL PHASE OF THE NORTHWEST BUS RAPID TRANSIT CORRIDOR REQUEST TO ENTER FEDERAL TRANSIT ADMINISTRATION PROJECT DEVELOPMENT OF THE CAPITAL INVESTMENTS GRANT PROGRAM AND AUTHORIZING AN AGREEMENT WITH THE CITY OF COLUMBUS FOR NORTHWEST CORRIDOR 30% DESIGN
- I. RESOLUTION 2024-79 – AUTHORIZING A CONTRACT WITH DSI MEDICAL FOR DEPARTMENT OF TRANSPORTATION/NON-DEPARTMENT OF TRANSPORTATION DRUG AND ALCOHOL TESTING AND MEDICAL SERVICES FOR COTA EMPLOYEES
- J. RESOLUTION 2024-80 – AUTHORIZING A CONTRACT WITH AETNA LIFE INSURANCE COMPANY FOR THE PURCHASE OF MEDICAL AND PRESCRIPTION DRUG INSURANCE FOR COTA EMPLOYEES
- K. RESOLUTION 2024-81 – AUTHORIZING A CONTRACT WITH DELTA DENTAL PLAN OF OHIO, INC. FOR AN EMPLOYEE DENTAL INSURANCE PROGRAM AND VISION ADMINISTRATIVE SERVICES
- L. RESOLUTION 2024-82 – AUTHORIZING A CONTRACT WITH TRUVIEW BSI, LLC FOR BACKGROUND CHECKS, PRE-EMPLOYMENT SCREENINGS, AND FORM I-9 VERIFICATION SERVICES FOR COTA EMPLOYEES AND CANDIDATES TO COTA’S EMPLOYMENT OPPORTUNITIES
- M. RESOLUTION 2024-83 – AUTHORIZING EXPENDITURES WITH TRAPEZE FOR THE VIEWPOINT UPGRADE
- N. RESOLUTION 2024-84 – AUTHORIZING A CONTRACT WITH GOVCONNECTION, INC. FOR THE RENEWAL OF THE MICROSOFT BUSINESS, SYSTEM AND COLLABORATION SOFTWARE





- O. RESOLUTION 2024-85 – AUTHORIZING A CONTRACT WITH SWIFTLY INC. FOR CUSTOMER AND OPERATIONAL IMPROVEMENTS OF REAL TIME INFORMATION
- P. RESOLUTION 2024-86 – AUTHORIZING A CONTRACT WITH MARKER, INC. FOR THE REPLACEMENT OF THE FIELDS AVENUE VEHICLE MAINTENANCE LIFTS
- Q. RESOLUTION 2024-87 – AUTHORIZING A CONTRACT WITH CNA FOR THE PURCHASE OF COMMERCIAL PROPERTY INSURANCE

12. JULY 2024 MEETING SCHEUDLE

- STRATEGIC & OPERATIONAL PLANNING COMMITTEE – TUESDAY, SEPTEMBER 10 | 10:00 AM
- EXTERNAL STAKEHOLDER RELATIONS COMMITTEE – TUESDAY, SEPTEMBER 10 | 3:00 PM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – THURSDAY, SEPTEMBER 12 | 2:00 PM
- GOVERNANCE COMMITTEE – THURSDAY, SEPTEMBER 12 | 3:00 PM
- BOARD OF TRUSTEES – WEDNESDAY, SEPTEMBER 25 | 9:00 AM

13. ADJOURNMENT

Trustee Hunley motioned to adjourn the meeting. Trustee Walker seconded the motion. Motion carried. Meeting was adjourned at 9:41 AM.

Adopted: _____ September 25, 2024

Signed: DocuSigned by:
Marlon Moore
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Chair, Board of Trustees

Attest: DocuSigned by:
Monica Sally Fowler
C680309626B34D2... _____
President/CEO

